

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, April 16, 2026

PRESENT: Angela Evans (Chair), Jamie Green, Jessica Durrant, Kathy Stassi (vice-chair), Kris Woodburn (Treasurer), Josh Eastman,

ABSENT: Lynessa Gilbert (PC Liaison)

STAFF: Katherine Clayton (Executive Director), Patty Gutierrez (Listo Program Director), Rachelle Schaff (Listo Development Director), Angie Salazar (Executive Administrative Assistant)

A quorum was established. Angela Evans called the meeting to order at 5:45 p.m.

STAFF PRESENTATION

1. Listo

Listo Program Director Patty Gutierrez and Development Director Rachelle Schaff gave presentation on the Listo family literacy program at SOCFC serving Spanish-speaking families through hybrid learning and parent-staff engagement.

2026/2027 Budget

1. Budget

The budget committee met on April 6 and reviewed the proposed budget to serve 787 children in 2025-2026. Plans include:

- Transitioning all classrooms to Duration schedules
- Cost allocation plan to meet reporting requirements.

MOTION: Jessica Durrant made a motion to accept the 2026/2027 Budget as presented. Josh Eastman seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

Financial statements for February are in order.

MOTION: Jamie Green made a motion to accept the February financial statements as presented. Kathy Stassi seconded the motion; the motion carried.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: March 19th minutes, status of grants in process/grants to be approved Marie Lamfrom Foundation - Rose Grants, First Interstate Bank, Banner Bank, Charlotte Martin Foundation, OCF Youth Out of School Time Grant - 3 yr initiative, and Autzen Foundation for Listo, February Meals, March enrollment

monitoring, and March program information summary (PIS). Kris Woodburn seconded the motion; the motion carried.

COMMITTEES

1. Policy Council (PC)
PC will meet on April 21st.

NEXT MEETING

The Board will meet on Thursday, May 21.

The meeting ended at 6:16 p.m.

Respectfully Submitted,

Angie Salazar